

1 **VARSIITY PROPERTIES**
2 2015 NORTH DUNN STREET
3 BLOOMINGTON, INDIANA 47408

TOUCHDOWN TERRACE 4
TELEPHONE: 812.334.0333
FACSIMILE: 812.331.7731

4
5 UNIT NUMBER: _____ MONTHLY RENT INSTALLMENT(S): \$ _____

6
7 DATE LEASE TERM BEGINS: _____ INSTALLMENT 1 OF _____, DUE: _____

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9 DATE LEASE TERM ENDS: _____ SECURITY DEPOSIT: \$0.00

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11 NON-REFUNDABLE ADMINISTRATIVE MOVE-IN FEE
12 TO BE PAID BY TENANT: \$150.00, DUE: _____
13 TOTAL MOVE -IN FEE TO BE PAID BY UN IT \$ _____
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15 **LEASE AGREEMENT**

16
17 THIS LEASE AGREEMENT ("Lease") is made this _____ day of _____,
18 _____, by and between Varsity Properties ("Landlord") and the individual(s) listed below (hereinafter
19 referred to jointly and severally as "Tenant"):

20
21 TENANT NAME

TENANT PHONE

22 _____
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32
33 Landlord hereby leases to Tenant, for private residence, the premises known as 408 East 17th
34 Street _____, Bloomington, Indiana 47408 ("Premises"), a _____ bedroom _____ bathroom _____ level
35 floor plan. Lease shall be upon the following terms and conditions:

- 36
37 1. Term of Lease. The term of this Lease shall begin on _____, _____, at a time
38 scheduled by Landlord, and end on _____, _____, at 8:00 AM, unless sooner
39 terminated or renewed per the terms and conditions of this Lease. Move-out inspection must be
40 completed as scheduled by Landlord on the final day of the Lease.
41
42 2. Rent. The total rent for the term of this Lease shall be in the amount of
43 _____ Dollars
44 (\$ _____), which shall be paid in full and in advance, in
45 _____, (_____) equal installments of
46 _____ Dollars
47 (\$ _____). The first rent installment shall be due in advance on or before
48 _____ . Thereafter, rent installments shall be paid monthly beginning
49 _____ via check or money order made payable to Varsity Properties. Cash
50 will not be accepted as a method of payment. Online payments will be available through an outside
51 processing firm (processing fees may apply). Landlord reserves the right to accept only one (1) check or
52 money order as payment for each rent installment. Aside from the first rent installment (which is due
53 by the date set forth above), rent shall be made payable in advance on or before the first (1st) day of
54 each month without deduction or demand by mailing or delivering rent installments to 2015 North
55 Dunn Street, Bloomington, Indiana 47408.
56
57 3. Partial Payments. The Tenant agrees to pay the full amount of each rent installment when due. Any
58 partial payment of rent will be accepted (without prejudice to any enforcement of Landlord's rights and
59 remedies) but full late fees, as outlined in paragraph 4 below, will continue to accrue until said rent is
60 paid in full.
61

- 62 4. Late Payments. Tenant agrees to make all payments on or before the due date. Failure to do so causes
63 Landlord to incur damages in the form of added administrative expense and time, in an amount which is
64 uncertain. Accordingly, Tenant agrees that it is reasonable for the Landlord to charge a fee in the form
65 of liquidated damages. In the event that any balance (i.e. rent installment, service work order, utility,
66 etc.) is not paid in full on or before its due date, then Tenant agrees to pay a late payment fee in the
67 amount of Ten Dollars (\$10.00) for each day that said balance remains unpaid, up to a maximum
68 amount of One Hundred Dollars (\$100.00) for each such balance. A bad check constitutes nonpayment
69 and an NSF fee of Thirty-Five Dollars (\$35.00) will be charged in addition to any applicable late fees.
70 Landlord reserves the right to accept only certified funds after one (1) Tenant check has been returned
71 unpaid by the bank.
72
- 73 5. Non-Refundable Move-In Fee; Damage to Premises. Tenant agrees to pay a Non-Refundable Move-In
74 Fee of \$150.00, on or before the date set forth above, to cover certain costs associated with the
75 Premises, including but not limited to: changing locks prior to move-in, updating mailboxes,
76 application processing costs, administrative costs, general expenses associated with preparing or
77 maintaining the Premises, and/or other incidentals. Landlord and Tenant agree that Tenant will not pay
78 a security deposit for the Premises. Tenant agrees to take good care of the Premises throughout the
79 Lease Term (as described in more detail in Section 8 below), reasonable wear and tear excepted. In the
80 event that Tenant fails to pay any or all amount(s) that are due under this Lease, in the event that Tenant
81 causes or allows damage to the Premises that exceeds ordinary wear and tear, in the event that Tenant's
82 actions or inactions necessitate cleaning costs that exceed ordinary wear and tear, and/or in the event
83 that Tenant owes any other sum(s) to Landlord for any reason hereunder, then Tenant agrees to make
84 payment to Landlord, which shall include but not be limited to the following:
85
- 86 A. Damage(s): The cost associated with contracting for and the payment of any repairs,
87 replacements, repainting (necessitated in association with wall repair of any hole or wall
88 damage, cleaning and other such expenses relating to the Premises, fixtures, appliances,
89 systems and furniture (if applicable) incurred by the Landlord as a result of Tenant's actions,
90 excepting normal wear and tear, shall be assessed to Tenant.
 - 91 B. General Cleaning: In the event that Tenant's actions or inactions necessitate general cleaning
92 in a manner that exceeds ordinary wear and tear, then Landlord may bill to Tenant, and Tenant
93 agrees to pay to Landlord, the contractor price to perform the general cleaning.
 - 94 C. Painting Fee: For any painting and/or wall repairs needed in association with nail holes
95 larger than a pinhole or tack, adhesive strips, scuffs, scrapes, marks, dents, dings, and/or any
96 other damages that exceed ordinary wear and tear, Tenant agrees to pay for all such painting
97 and/or repairs.
 - 98 D. Rent and Late Fees: Any unpaid rent, late fees, bad check fees or portions thereof, as
99 provided by the terms of this Lease shall be assessed to Tenant.
 - 100 E. Utilities/City Fines: The cost of any unpaid City of Bloomington Tenant fines or invoices for
101 utilities for which the Tenant is responsible and which are left unpaid at the termination of this
102 Lease will be assessed to Tenant (i.e. Tenant is responsible for the cost of all applicable
103 utilities and fines for the entire Lease term).
 - 104 F. Abandoned Property and Debris: The cost of disposing of any abandoned property or debris
105 left in or around the Premises after Tenant has vacated the Premises will be assessed to
106 Tenant.
 - 107 G. Legal Fees: Tenant agrees to pay the cost of any attorney fees, court costs, discovery costs or
108 other such costs incurred by Landlord as a result of Tenant's breach of any term of this Lease,
109 or the defense of any lawsuit in which Landlord is deemed not in breach.
 - 110 H. Failure to Pay First Rent Installment: If Tenant fails to pay in full the first rent installment by
111 the due date listed in Section 2 of this Lease, then: (i) Landlord shall have no obligation to
112 give Tenant possession of the Premises, (ii) Landlord may cancel, rescind, and/or terminate
113 this Lease by giving written notice thereof to Tenant by mail and/or email, which shall be
114 effective as of the date and time that said notice is sent by Landlord, (iii) Landlord may keep
115 any portion of the first rent installment that Tenant has paid, if applicable, (iv) all future rents
116 due under this Lease shall be automatically accelerated without notice and immediately due
117 and payable, and/or (v) Landlord may terminate Tenant's right of occupancy and sue for
118 damages, future rents, re-letting costs, attorney fees, court costs, and/or other lawful charges.
 - 119 I. Failure to Move In / Non-Consummated Lease: If Tenant fails to consummate this lease, fails
120 to move in, and/or fails to take possession of the Premises within three (3) days of the
121 beginning of the Lease Term without the prior written approval of Landlord, then: (i)
122 Landlord shall have no obligation to give Tenant possession of the Premises, (ii) Landlord
123 may cancel, rescind, and/or terminate this Lease by giving written notice thereof to Tenant by
124 mail and/or email, which shall be effective as of the date and time that said notice is sent by
125 Landlord, (iii) Landlord may keep the full amount of the first rent installment, (iv) all future

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rents due under this Lease shall be automatically accelerated without notice and immediately due and payable, and/or (v) Landlord may terminate Tenant's right of occupancy and sue for damages, future rents, re-letting costs, attorney fees, court costs, and/or other lawful charges.

The relief available to Landlord pursuant to this Section 2 (and/or in Section 21 below and/or anywhere else in this Lease) shall be cumulative (and not exclusive) of all relief otherwise available to Landlord pursuant to this Lease, at law, and/or in equity. No exercise or enforcement of Landlord's rights in this Section (and/or in Section 21 below and/or elsewhere in this Lease) shall be held to exhaust any other right or remedy of Landlord hereunder or at law or in equity. For instance, no exercise or enforcement of Landlord's right to keep all or any portion of the first rent installment pursuant to the preceding paragraphs shall be held to exhaust any other right or remedy of Landlord hereunder or at law or in equity—including but not limited to Landlord's right to collect rent for the remainder of the Lease Term.

In the event that Landlord must assess damages and/or any other charges to Tenant at or after the end of the Lease Term as described above, then Landlord will mail to Tenant an itemized list of damages/costs. Tenant agrees to pay to Landlord the amount of any such charges within thirty (30) days from the date of said notice. Any dispute from Tenant to any such charge(s) must be submitted in writing by Tenant to Landlord within ten (10) business days from the date of said notice.

6. Inspections. An inspection shall be performed upon both move-in and move-out, as specified by Landlord. An inspection report and inventory shall be completed at move-in, describing the condition of the Premises. The inspection report and inventory shall be made a part of this Lease. A move-out inspection and inspection report and inventory shall also be prepared when the Lease terminates, as specified by the Landlord. Any damage to the Premises caused by an act or omission of Tenant (or guest or invitee of Tenant) and not identified on the move-in inspection report and/or inventory shall be the Tenant's responsibility. Tenant's possession of the Premises indicates Tenant's acceptance of the Premises in an "as-is" condition.
7. Use of Premises. Tenant agrees to use the Premises exclusively as a private residence only for those individuals identified as a Tenant in this Lease. Tenant agrees not to make any changes of any nature to the Premises without first obtaining Landlord's written consent. Tenant agrees not to store items or personal property outside the confines of the interior of the Premises. Tenant further agrees to abide by all rules or regulations governing the subject neighborhood where the Premises are located, a copy of which are attached hereto as Exhibit A. Landlord reserves the right to amend or modify said rules, as Landlord believes reasonably necessary and Tenant agrees to abide by such amendments and modifications. Tenant may not use the Premises to give instruction in music or physical training. Tenant agrees not to cause or permit any disturbance, noise or other annoyance detrimental to the reasonable comfort of the neighborhood (three or more written or verbal warnings of this disturbance offense shall be deemed just cause for eviction and shall constitute a default of this Lease).
8. Upkeep. Tenant agrees, during the term of this Lease, to take good care of the Premises, its fixtures, appliances and equipment. Tenant agrees to keep the Premises, at Tenant's sole cost and expense, in a clean, aesthetically pleasing and sanitary condition. Tenant agrees to take appropriate precaution against the presence of insects, bugs and vermin (Landlord is not responsible for and this Lease will not be affected by the presence of insects, bugs and vermin but Landlord will arrange for treatment, if necessary, at Tenant's cost). Tenant agrees to promptly notify Landlord of any damage or need for repairs to the Premises. Tenant agrees to refrain from activity in or around the Premises that could damage or decrease the value of the Premises. Tenant agrees to place all trash in suitable containers and dispose of said trash in the area designated for disposal. **At the termination of this Lease, Tenant agrees to return the Premises to Landlord in the same condition as received by Tenant.** Tenant agrees to be responsible for any loss or damage caused by an act or omission of Tenant or any other person that Tenant permits to be in or around the Premises.
9. Utilities. Tenant agrees to place all applicable utilities to Premises in the name of Tenant prior to the Lease start date and to leave all such utilities in Tenant's name for the entire duration of the Lease. Failure to do so may result in the Premises being without utilities upon Tenant's move-in. In the event that Tenant fails to honor the aforementioned obligation regarding the placement of utilities in Tenant's name and Landlord is billed for utilities used during the Lease term, then Landlord may charge Tenant an administrative fee of Thirty Dollars (\$30.00) per occurrence. Tenant also agrees to pay for all such utilities within ten (10) days of such notice. Tenant agrees that Landlord shall not be responsible for any failure in utility service arising from causes beyond Landlord's reasonable control. Utility provider information is as follows:

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10. Access. Tenant shall permit Landlord or Landlord’s agents and employees to enter the Premises during all reasonable hours to examine and protect the Premises, to show the Premises to prospective buyers or renters, to make repairs, additions, alterations, preventive maintenance or treatment and for any other reasonable necessity requiring such entry. Landlord will attempt to give Tenant reasonable notice of any such intended entry into the Premises, when possible. Landlord may enter the premises at any time in the event that Landlord determines that an emergency or other situation exists which requires immediate attention. Tenant may not add/change interior door locks without Landlord’s consent.
11. Maintenance. Landlord agrees to keep the Premises, including any furniture and appliances furnished, in reasonable repair during the term of this Lease. Tenant agrees to promptly report the need for maintenance to Landlord, including emergency maintenance. Tenant must promptly report to Landlord any dampness, water leaks, mold, and/or any other moisture-related problem at the Premises. When the need for maintenance has been caused by the willful or irresponsible conduct of Tenant or any other person that Tenant permits to be in or around the Premises, Landlord will repair the Premises on account for Tenant. The cost of any such repair work necessitated by Tenant or any other person that Tenant permits to be in or around the Premises shall be billed to Tenant and paid by Tenant within ten (10) days of such billing. Further terms and conditions regarding the maintenance of the Premises are as follows:
- A. Tenant Negligence. Tenant accepts and understands that Tenant will be responsible for charges associated with the Landlord’s maintenance, repair or replacement caused by Tenant negligence, including but not limited to, such items as stopped-up stools, malfunctioning garbage disposals due to improperly disposed items (such as glass, coins, bottle caps, silverware, excessive food product, etc.), damage caused by running the dishwasher with stopped-up sink, improper use of appliances, damaged locks, lost mail keys (to be charged at the rate of Forty Dollars (\$40.00) per key), holes in the walls and ceiling, excess moisture (i.e. sloppy showering), burned out light bulbs and other such items. Labor for Landlord’s maintenance staff is charged at the rate of Thirty Dollars (\$30.00) per occurrence for work completed during normal business hours and Fifty Dollars (\$50.00) per occurrence for work completed during times outside normal business hours (weekends, evenings, etc.). In the event that Tenant fails to make payment for such maintenance within ten (10) days, said amount shall be subject to interest at the rate of eighteen percent (18%) per annum, or Ten Dollars (\$10.00) per day as described in paragraph 4, at the discretion of Landlord.
 - B. Excessive Utilities. Landlord shall not be responsible to Tenant for reimbursement of excessive water/sewer bills due to running or overflowed stools, busted pipes or faucets, the reimbursement of excessive electric bills resulting from open or broken doors or windows, or other such charges. It is Tenant’s responsibility to promptly report the need for the maintenance of such items to Landlord.
 - C. Securing Premises. Tenant agrees to take appropriate precaution against unauthorized entry into the Premises by locking and securing doors and windows. Tenant agrees to promptly report doors and windows that will not lock to Landlord.
 - D. No Reduction in Rent. Tenant agrees that no reduction of rent shall be claimed or allowed to Tenant due to any inconvenience or discomfort arising as a consequence of any maintenance, repair or replacement made in or around the Premises when such maintenance, repair or replacement is beyond the reasonable control of Landlord.
12. Personal Property. Tenant is responsible for obtaining and maintaining insurance on Tenant’s personal property. Landlord is not responsible or liable in any way for damage or loss to Tenant’s personal property. Landlord advises Tenant to obtain renters insurance. Any personal property left in the Premises after the termination of this Lease for any reason shall be deemed abandoned. Tenant hereby authorizes Landlord to dispose of any such personal property and Tenant hereby expressly releases Landlord from any and all liabilities and claims for damages.
13. Joint and Severally Liable. Each individual signing this Lease as a Tenant agrees to be jointly and severally liable to the Landlord for the full performance required hereunder and for any damages resulting from a breach or default of Tenant’s obligations. “Joint and severally liable” is a legally binding phrase which means, among other obligations, each individual signing this Lease as a Tenant is legally responsible to the Landlord for any and all obligations required hereunder (rent, damages, etc.) versus a pro-rata share of any such obligation.

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14. Tenant Disputes and Legal Advice. Landlord is not responsible in any way for resolving disputes among or between the individual Tenants to this Lease. Landlord advises Tenant to seek the advice of a licensed attorney with any and all legal questions including but not limited to Tenant disputes.
15. Pets. Tenant agrees that pets are permitted on the premises only if there is a pet addendum filled out completely and signed by all Tenants. Tenant agrees that any pet must be approved by Landlord and pet fee must be paid prior to arrival of pet. All Tenants on the Lease must agree to the presence of the pet and all Tenants must sign the pet addendum prior to the arrival of the pet. If no pet addendum is filled out tenant agrees that no pet or animal of any kind is permitted in or around the Premises at any time for any reason at any duration (i.e., no pet-sitting is allowed). Violation of this provision constitutes a default of this Lease. In the event of Tenant’s violation of this provision for any reason, Landlord will charge, and Tenant agrees to pay, a fee of Five Hundred Dollars (\$500.00) per occurrence plus the cost associated with any flea, odor, stain removal, and carpet replacement necessary. Aquariums larger than twenty (20) gallons are also not permitted.
16. Subletting Not Permitted. Tenant agrees not to sublet or assign the Premises. Any such sublet or assignment shall be void and subject to eviction.
17. Winterizing. Tenant agrees to take appropriate winterizing precautions to help ensure that the plumbing on the Premises does not freeze. Tenant agrees that the heat within the Premises shall not be turned below sixty (60) degrees Fahrenheit and that electricity and water will remain on and in Tenant’s name throughout the term of this Lease. Tenant’s failure to take appropriate winterizing precautions could result in Tenant being assessed charges associated with any maintenance, repair or replacement necessitated by such failure.
18. Prohibited Items and Actions. Tenant agrees not to keep any water beds on or about the Premises, or any other article or item that would be likely to damage the interior or exterior of the Premises or be hazardous to life or property. Tenant agrees not to act in a manner that might cause injury to Tenant or others and to refrain from activity that might damage the Premises or surrounding common areas. Grills shall not be located on balconies or within 15 feet of buildings.
19. Parking at the Premises is included in the rent. Notwithstanding the foregoing, Tenant agrees that parking is permitted at the Premises only if Tenant has first filled out and submitted to Landlord the Application for Parking Permit and Parking Rules and Regulations form. Tenant agrees that any vehicle must be approved by Landlord and that Tenant must obtain a Parking Permit from the Varsity Properties office before Tenant may park said vehicle at the Premises. Parking permits may not be shared. Each individual Tenant on this Lease who wishes to park a vehicle at the Premises must fill out and submit to Landlord the Application for Parking Permit and Parking Rules and Regulations form and receive a Parking Permit from the Varsity Properties office. Violation of this section on Parking (and/or the Application for Parking Permit and/or Parking Rules and Regulations, which are incorporated herein) constitutes a default of this Lease.
- Landlord does not guarantee parking for each individual signing this Lease as Tenant. The number of parking spaces is controlled by local zoning regulations. Tenant agrees that Landlord may have unauthorized and/or otherwise illegally-parked vehicles towed from the Premises, in accordance with the Application for Parking Permit and/or Parking Rules and Regulations. Landlord shall not be liable for any towing charge or damage to Tenant’s vehicle resulting from unauthorized parking by Tenant or others. Landlord reserves the right to cancel and/or invalidate the parking permit(s) of Tenant for an indefinite term if Tenant is found in violation of any provision of Lease, Lease exhibits, Lease modifications, and or Lease addendums, and Lease renewals, and/or any Application for Parking Permit and/or Parking Rules and Regulations applicable to Tenant, provided that Landlord provides Tenant with reasonable notice no less than twenty four (24) hours prior the effective date and time of permit(s) invalidation.
20. Destruction of Premises. In the event that the Premises become uninhabitable by reason of fire, accident or other cause beyond Tenant’s reasonable control and totally not caused by the negligence of Tenant or any other person that Tenant permits to be in or around the Premises, then rent shall be due only up to the date of such damage or destruction. If Landlord chooses to rebuild/repair the Premises, Landlord may provide adequate alternative living accommodations at Landlord’s expense without abatement of rent.
21. Default and Remedies. If the Tenant fails to make payments, when due, in any amount required by this Lease or if Tenant fails to perform as required by any provision of this Lease, Tenant shall be in default.

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- F. Availability of Premises. Landlord is not responsible for any delay of Tenant’s occupancy caused by construction, repairs, cleaning, a previous resident’s holding over, damage to the premises, and/or unforeseen delay. In such an instance, Landlord will provide temporary living accommodations to Tenant, without abatement of the rent provided herein. Tenant hereby agrees to accept the alternate / temporary living accommodations provided by Landlord, and that Tenant will continue to pay the rent required by this Lease
- G. Reasonable Notice and Postings. Reasonable notice and or balance statements will be posted via one or more of the following: Premises front door, Tenant voicemail, Tenant e-mail and/or Tenant text message. Tenant is responsible for providing Landlord with updated contact information.
- H. Trash Service: Landlord will provide private trash service where permissible by the City of Bloomington. If private trash service is not permitted at Premises by the City of Bloomington Tenant is responsible for proper disposal and the cost of any such disposal.

EXHIBIT A: RULES AND REGULATIONS

The following Rules and Regulations (“Rules”), as referenced on page 3, paragraph 7 of this Lease, must be observed and followed by Tenant, as such Rules help to ensure that Tenant has the opportunity to reside in a pleasant and orderly community.

- A. The sidewalks, courts, entry passages, halls, stairways, decks, and patios shall not be obstructed by any means by Tenant, or used for any purpose other than that of entry or non-destructive enjoyment.
- B. No trash, bags, etc. shall be left outside of Tenant’s door, hallway, stairway, entry passages, courts, sidewalks, etc. Trash shall be disposed of immediately in the dumpsters provided.
- C. The front porches, patios, and decks are not common areas and shall only be used by the Tenant of the attached unit or guests of such Tenant.
- D. Tenant and their guests shall maintain order in the building and shall not make or permit any improper noises or conduct, etc. in the building or interfere in any way with other Tenants or those having business with them.
- E. The use of all pianos, radios, television sets, stereos, etc. and other sound or musical devices shall be kept at a low sound level as not to be heard outside the unit.
- F. Landlord acknowledges Tenant’s right to have parties provided the Tenant conducts said parties in good order and destructive behavior is avoided. The number of persons on a floor or deck must conform to safety codes and safety standards established by courtesy patrol and law enforcement officers.
- G. No vehicles—motorbikes, bicycles, etc.—shall be allowed in the corridors, halls, or elsewhere in the building or on sidewalks, and Landlord reserves the right to remove any and all objectionable items and nuisances. Parking for these shall be in the parking area only.
- H. Nothing shall be thrown out of the windows or doors, or down the passages, stairways, etc of the building or unit by Tenant or guest of Tenant.
- I. The bathroom and kitchen facilities, sinks drains, bathtub drains, etc. shall not be used for any purposes other than those for which they were constructed, and no sweepings, rubbish, rags, tampons, ashes, sanitary napkins, paper towels, grease or other substances, etc. shall be thrown or deposited therein. Violation shall constitute the Tenant being charged for repairs resulting from these violations as set forth in the Lease.
- J. Any damage resulting to any part of the Premises, including appliances, sinks, bathtubs, showers, fixtures, walls, woodwork, carpeting, stairways, siding, balconies, closets, flooring, windows, window coverings, furnace, air conditioner, hot water heater, garbage disposal, etc. from misuse, or negligence shall be paid for by the Tenant per the terms of the Lease.
- K. Unit damage from the weather by means of open doors or windows shall be paid for by the Tenant consistent with the terms of the Lease.
- L. No painting or wall papering shall be done or alterations made to any part of the Premises by putting up or changing any partition, door or window, and no nailing, boring or screwing into the woodwork or walls shall be used to hang pictures. Tenant may use small nails, tacks, or adhesive strips to hang pictures, but Tenant must remove any and all such items before the end of the Lease Term. Violation shall result in Tenant paying for correction of the violations, including painting, per the terms of the Lease.
- M. All glass, locks, trimmings, etc. in or on the doors, walls, and windows, etc. belonging to the building shall be kept whole, and whenever any part thereof shall be broken, the same shall immediately be reported for repair and the Tenant shall be responsible for the cost of the repair, which is to be paid as set forth within the Lease..

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- N. One key for the entry door will be provided for each Tenant to the Lease. If you become locked out of the Premises after business hours or on weekends, you will need to call J & S Locksmith at (812) 332-4533. Identification is required for re-entry purposes. The service is available at no charge during normal business hours through the Varsity Properties office.
- O. Any change of locks by the Tenant is prohibited. Lock changes may be handled through the office of the Landlord only. Cost of the lock and labor for the installation is to be paid by the Tenant to the Landlord as the labor rates set forth within the Lease.
- P. Should Tenant be in default with respect to any rule stated herein, Landlord will provide notice of said violation to Tenant. If the Tenant does not immediately correct the violation, the Tenant may be fined up to \$25 per day so long as the violation continues. Fines shall become a charge to the Tenant and shall be payable by the terms set forth within the Lease. If Landlord issues three (3) or more notices of Rule violations to Tenant, the Landlord may terminate the Lease and the full amount due for the remainder of the Lease along with any and all additional charges for fines and expenses shall become immediately due as set forth within the Lease. Each different violation shall be handled as a separate violation and shall be charged per violation occurrence. Remedies for fines may also be adjudicated in small claims court.
- Q. Tenant agrees to use reasonable efforts to reduce any loss resulting from spoiled food in the event that the refrigerator in Tenant's unit fails (i.e., storing temperature sensitive food items in a neighbor's refrigerator or a cooler, etc.)
- R. Specific rules regarding vehicle parking for Tenant and Tenant's guests shall be enforced at the time parking permits are distributed. The general guidelines are as follows, but specific instructions may also be issued when permits are distributed.
 - a. All Tenants of the complex who have a car must fill out an application for a parking permit. Vehicles not displaying an official parking permit will be towed at vehicle owner's expense. Parking regulations shall be enforced at all times per instructions issued with the permit.
 - b. Once the parking permit is issued, Tenant will be on file regarding name, address, unit number, car make and model, license number, etc. Parking permits are non-transferable.
 - c. Only one permit per each Tenant on the Lease will be issued. A copy of the Lease is needed to verify that you are a resident. No extra permits will be issued.
 - d. Properly affix your parking permit on the driver's side at the bottom of the front windshield on a permanent basis.
 - e. In the event that the Tenant should need to replace their parking permit, and the original permit is not returned for any reason, replacement permits will cost \$100.00.
 - f. Each year a new parking permit will be issued.
 - g. All parked cars may be relocated via tow truck following notice for the purpose of asphalt repair, snow removal, parking lot improvements/painting, construction, etc.

509 EXHIBIT B: CLEANING AND MOVE-OUT PROCEDURES

510
511 CLEANING AND REPAIR CHARGES

512
513 In the event that Tenant’s actions or inactions require cleaning and/or repair charges that exceed ordinary wear
514 and tear, Landlord will bill Tenant to cover such cost.

515
516 MOVE-OUT PROCEDURES

517
518 At or shortly prior to move-out, Tenant shall clean the premises—including but not limited to the cleaning items
519 set forth below—and return the Premises to Landlord in a clean and sanitary condition.

520
521 Kitchen

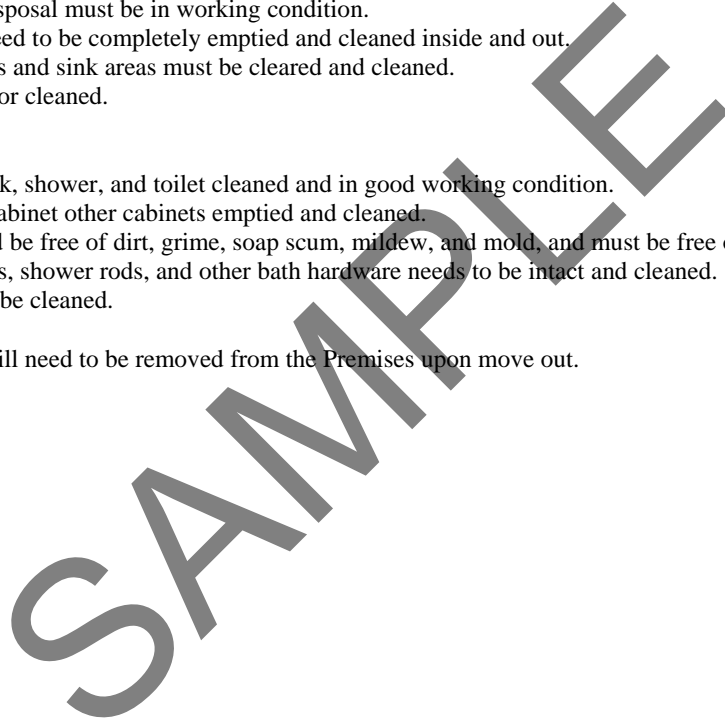
- 522 1. Clean under, behind, and sides of stove and refrigerator.
- 523 2. Clean the top of refrigerator. Clean walls and floor behind and under stove and refrigerator.
- 524 3. Refrigerator should be emptied, defrosted, and cleaned. If leaving unit weeks or months prior to lease-
- 525 end date, refrigerator should be turned off (unplugged) with doors propped open.
- 526 4. Range and vent hood should be cleaned and free of debris, grease, and all marks/stains, including
- 527 cleaning residues.
- 528 5. Interior and exterior cleaning of dishwasher, which must be in working order.
- 529 6. Garbage disposal must be in working condition.
- 530 7. Cabinets need to be completely emptied and cleaned inside and out.
- 531 8. Countertops and sink areas must be cleared and cleaned.
- 532 9. Kitchen floor cleaned.

533
534 Bathroom

- 535 10. Bathtub sink, shower, and toilet cleaned and in good working condition.
- 536 11. Medicine cabinet other cabinets emptied and cleaned.
- 537 12. Sink should be free of dirt, grime, soap scum, mildew, and mold, and must be free of cleaning residue.
- 538 13. Towel racks, shower rods, and other bath hardware needs to be intact and cleaned.
- 539 14. Floor must be cleaned.

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541 All personal items will need to be removed from the Premises upon move out.

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By signing below, Tenant acknowledges that Tenant has read, understands, and agrees to the terms and conditions of this Lease. Tenant's permanent address will be used for any communications after Lease term.

(Signature)

(Printed Name)

(Cell Phone Number)

(Date)

(Signature)

(Printed Name)

(Cell Phone Number)

(Date)

(Signature)

(Printed Name)

(Cell Phone Number)

(Date)

(Signature)

(Printed Name)

(Cell Phone Number)

(Date)

(Signature)

(Printed Name)

(Cell Phone Number)

(Date)

LANDLORD SIGNATURE

Varsity Properties

By: _____
(Agent for Landlord)

2015 N. Dunn St., Bloomington, IN 47408
812.334.0333

(Permanent Street Address)

(City, State, Zip Code)

(School E-Mail Address)

(Parent's E-Mail Address)

(Permanent Street Address)

(City, State, Zip Code)

(School E-Mail Address)

(Parent's E-Mail Address)

(Permanent Street Address)

(City, State, Zip Code)

(School E-Mail Address)

(Parent's E-Mail Address)

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(City, State, Zip Code)

(School E-Mail Address)

(Parent's E-Mail Address)

(Permanent Street Address)

(City, State, Zip Code)

(School E-Mail Address)

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